



**PARKS & RECREATION**

**2018**

**BUDGET PRESENTATION**

**TO CITY COUNCIL**

(Version 2)

**AUGUST 16, 2017**

**PARKS & RECREATION  
DOCUMENT VERSION CONTROL**

<b>Version</b>	<b>Date Submitted</b>	<b>Description of Change(s):</b>												
1	8/9/2017	Initial Submission												
2	8/10/2017	The following updates were made to the pages and data listed below:  <b>Description of Change(s):</b> Updated text box size for FY2017 Accomplishments.  <b>Page Number:</b> 4 <b>Division:</b> Parks <hr/> Text box resized to include full text (one partial sentence previously hidden)  <b>Description of Change(s):</b> Inter-Dept. Charges were updated on the following page:  <b>Page Number:</b> 19 <b>Division:</b> Parks <hr/> <table><tr><td>Billing and Accounting:</td><td>Before: \$ 83,269</td><td>After: \$ 82,837</td></tr><tr><td>Buildings and Grounds:</td><td>Before: \$ 171,735</td><td>After: \$ 140,250</td></tr><tr><td>Information Technology:</td><td>Before: \$ 161,453</td><td>After: \$ 161,314</td></tr><tr><td>Vehicles and Equipment:</td><td>Before: \$ 82,702</td><td>After: \$ 82,694</td></tr></table>	Billing and Accounting:	Before: \$ 83,269	After: \$ 82,837	Buildings and Grounds:	Before: \$ 171,735	After: \$ 140,250	Information Technology:	Before: \$ 161,453	After: \$ 161,314	Vehicles and Equipment:	Before: \$ 82,702	After: \$ 82,694
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Buildings and Grounds:	Before: \$ 171,735	After: \$ 140,250												
Information Technology:	Before: \$ 161,453	After: \$ 161,314												
Vehicles and Equipment:	Before: \$ 82,702	After: \$ 82,694												

## **PARKS & RECREATION PROGRAM NARRATIVE**

The Parks and Recreation Department operates, maintains and manages the City's Park system and Recreation services through its divisions as described below.

**Administration and Planning:** The Division directs and supervises all recreation, park and horticulture programs, facilities and operations. It is responsible to oversee the planning, design, construction, renovation, and maintenance of park facilities; recreation services, operating and capital budgets, department advertising and promotion, research grant funding and community partners to assist in accomplishing department wide efforts.

**Parks and Horticulture:** The Division is responsible for the maintenance of 680 acres of parkland, which includes 52 park and open space areas, 17 miles of trails, more than 50 landscaped sites and more than 386 acres of forested lands. Routine maintenance and repairs are made to playground equipment, athletic fields (10), basketball (19), tennis (18) and street hockey courts (2), skateboard facilities (2), shelters (10), fencing, trails, foot bridges, buildings, pools (2) and parking lots (11). The Division also performs tree, turf and landscape maintenance, snow and ice removal at City buildings, park sites and downtown parking lots; oversees the removal of creek blockages and contracted tree work, conducts regular inspections of all facilities and areas to identify maintenance needs, and provides support services to the recreation division for programs and events and other City departments as needed.

**Recreation Services:** The Division is responsible for planning and conducting a wide variety of recreation activities and events which enhance the quality of life for the citizens of Newark. More than 200 programs and events are offered each year which includes topics and areas such as health and fitness, youth and adult sports leagues and skill development classes, arts, camps, and community events. Over 7,000 registrations were received in 2016 for the various programs and events with a total of over 75,000 participants throughout the year.

## **PARKS & RECREATION FY2017 ACCOMPLISHMENTS**

### **PARKS:**

Constructed a new pavilion at Folk Park that included an ADA accessible walkway to the pavilion.

Completed bridge rehabilitation project to metal footbridge in Rittenhouse Park over Christina Creek.

Designed and installed new plant material at McDonald's Circle and the Rte. 896 and West Chestnut Hill intersection traffic islands.

Installed a new 30' fiberglass footbridge along the Redd Park Trail replacing the old temporary bridge across Jenny's Run. The project was partially funded through the Delaware Department of Natural Resources Recreation Trails Program.

Construction of permanent restrooms at the Newark reservoir as part of the fundraising efforts of Preston's Playground.

Introduced pilot program of planters on Main Street due to increased vandalism of trees and to introduce new landscaping on Main Street.

### **RECREATION:**

Initiated annual background checks for all of our part-time seasonal staff, counselors and volunteer coaches.

Completed re-design and renovation of the George Wilson Center kitchen to bring it up to meet codes as an approved commercial kitchen for all City functions, programs and rentals.

The volunteer program continues to excel with over 7,400 volunteer hours completed in 2016 and more hours anticipated by the end of 2017. Some of the 2017 volunteer initiatives include improvements at the George Wilson Center Park. Volunteers also painted the main floor of the George Wilson Center and added wood carpet to play units throughout our Park system.

Created new event to replace the Mayor's Masquerade Run that took place in fall. The Mayors Fall Harvest Festival was held at Olan Thomas Park. Proceeds from the event will go towards park improvements throughout the City.

Increased marketing efforts by introducing weekly E-blasts highlighting upcoming programs and events and creating an Instagram account.

**PARKS & RECREATION  
FY2018 CHALLENGES/GOALS**

**Goals of the City Manager for 2018 are:**

Pending budget approval, construct a parking lot at Old Paper Mill Park to help create more parking for the Newark Reservoir Park and the construction of Preston's Playground. The parking lot will be incorporated into the design of Old Paper Mill Park when it is completed.

Pending budget approval, make improvements to the Fairfield Crest to Creek Road connector that would include paving the road and improved lighting.

Redesign and install new plant material at the Paper Mill Road and Elkton Road traffic islands.

Completion of Preston's Playground, the all-inclusive Playground and only the second of its kind in Delaware.

Park design of Rodney Complex should referendum pass.

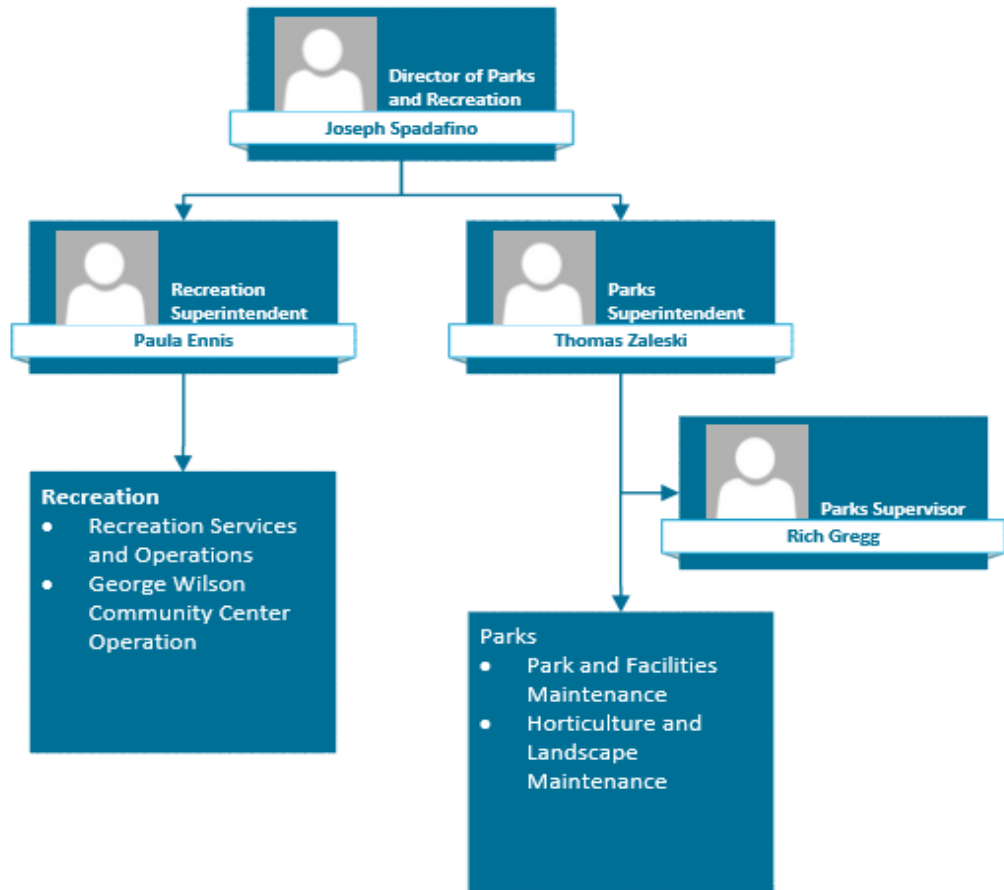
Celebrate the 50th Anniversary of the Parks and Recreation Department in Newark highlighting 50 Days of Fun throughout the year.

Develop a parks maintenance standards manual and reorganize the inspection procedures.

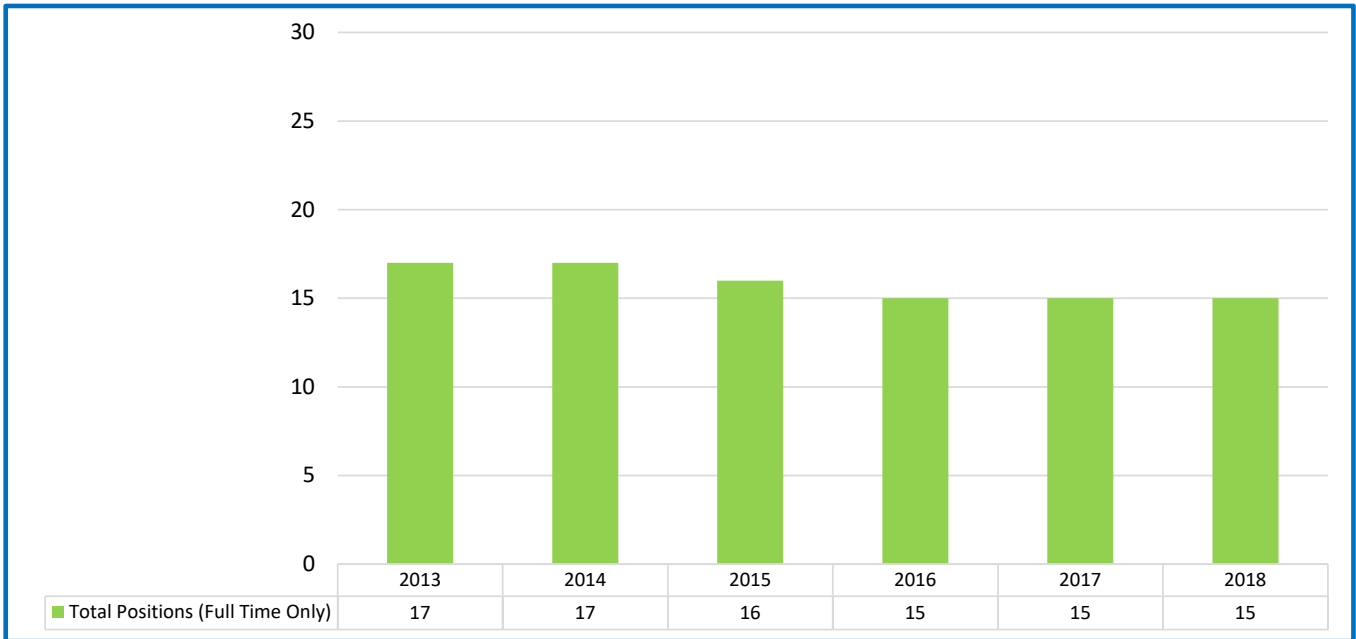
Work with the University of Delaware to develop a new recommended tree list for developers due to the new diseases and infestations of the Emerald Ash Borer and broaden the list of recommended native trees.

Pending budget approval, implement a new online registration software system that will better serve our needs and be PCI compliant.

**PARKS & RECREATION  
FY2017 ORGANIZATIONAL CHART**



**PARKS & RECREATION**  
**Full Time History/Vacancies as of July 1, 2017**



<b>FULL TIME VACANCIES (Included Above)</b>			
<b>Division</b>	<b>Title</b>	<b>#</b>	<b>Reason for Vacancy (date)</b>
Parks & Recreation	None	0.0	
<b>Total</b>		<b>0.0</b>	

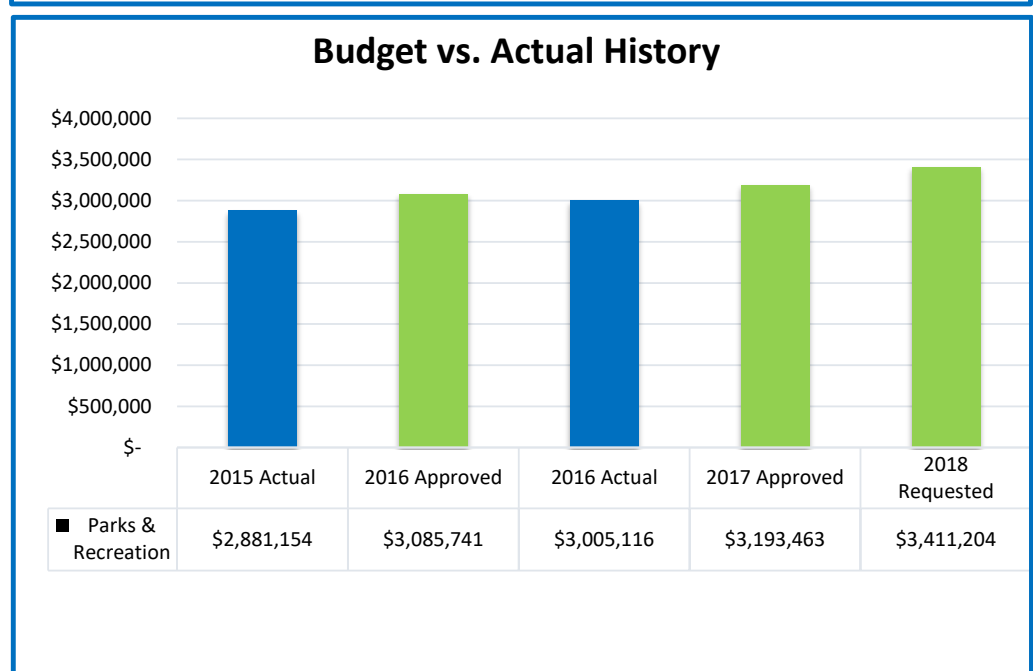
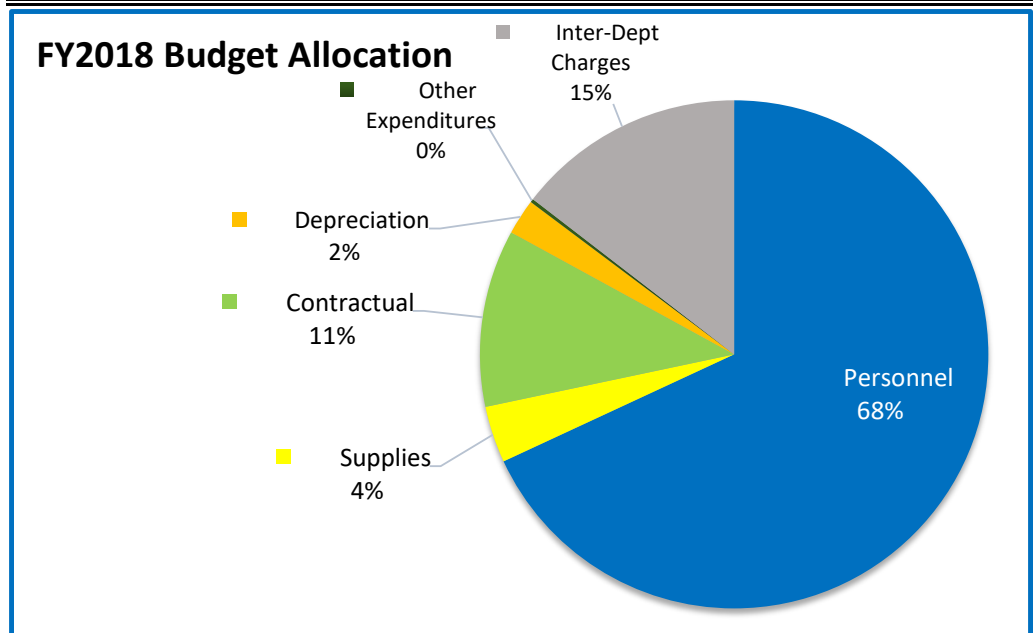
<b>COMMENTS</b>			
<b>Division</b>	<b>Title</b>	<b>Change (+/-)</b>	<b>Reason for Adjustment</b>
Parks & Recreation	None	0.0	
<b>Total</b>		<b>0.00</b>	

# **PARKS & RECREATION**



**PARKS & RECREATION  
FY2018 BUDGET RECOMMENDATION**

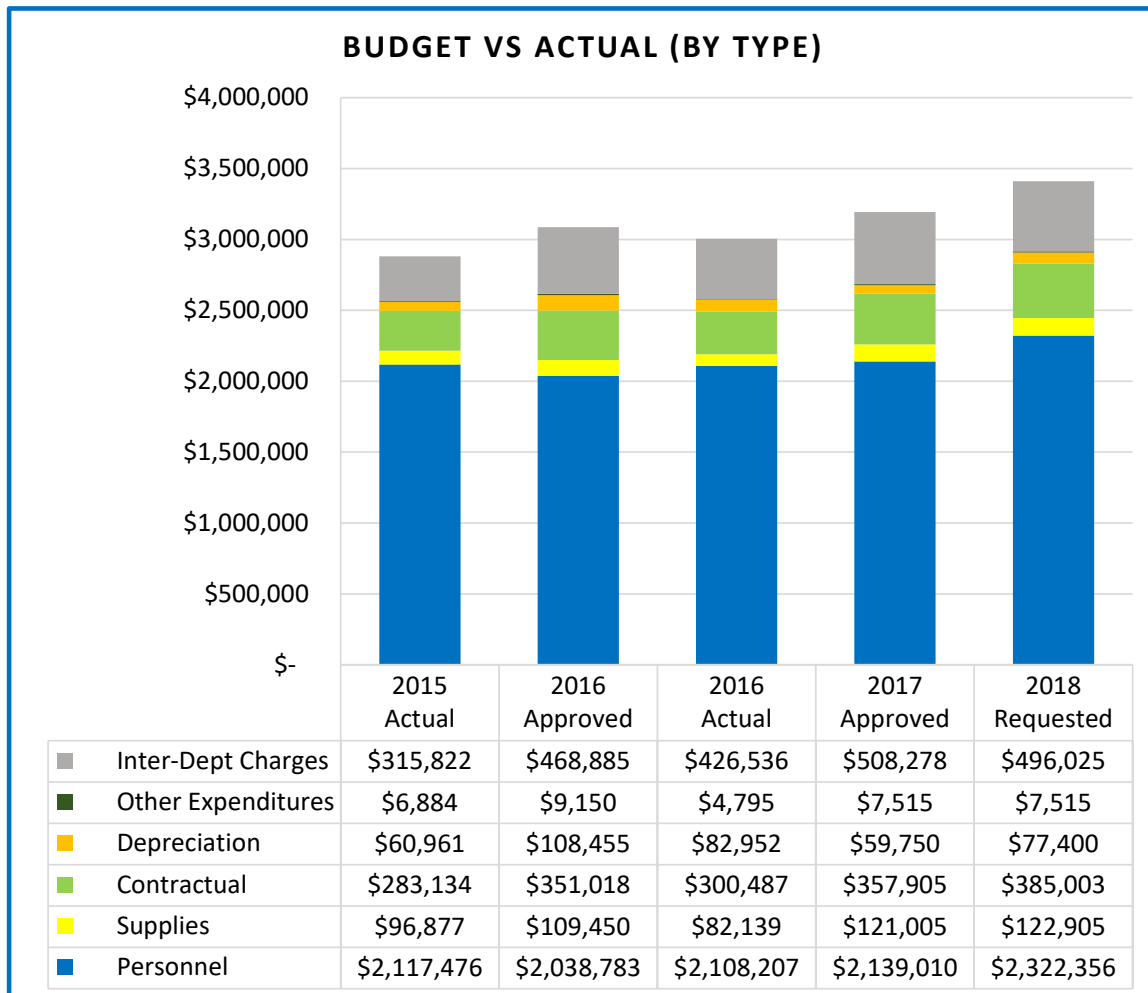
Object Level	FY2017 Approved	FY2018 Recommended	FY2017 Approved vs. FY2018 Recomm'd	% Incr (Decr) over FY2017 Approved
Personnel Services	\$2,139,010	\$2,322,356	\$183,346	8.57%
Materials and Supplies	\$121,005	\$122,905	\$1,900	1.57%
Contractual Services	\$357,905	\$385,003	\$27,098	7.57%
Depreciation	\$59,750	\$77,400	\$17,650	29.54%
Other Expenditures	\$7,515	\$7,515	\$0	0.00%
Inter-Dept Charges	\$508,278	\$496,025	-\$12,253	-2.41%
<b>Total:</b>	<b>\$3,193,463</b>	<b>\$3,411,204</b>	<b>\$217,741</b>	<b>6.82%</b>



**PARKS & RECREATION  
FY2018 BUDGET RECOMMENDATION**

Object Level	2015 Actual	2016 Approved	2016 Actual	2017 Approved	2018 Requested
Personnel Services	\$ 2,117,476	\$ 2,038,783	\$ 2,108,207	\$ 2,139,010	\$ 2,322,356
Materials and Supplies	\$ 96,877	\$ 109,450	\$ 82,139	\$ 121,005	\$ 122,905
Contractual Services	\$ 283,134	\$ 351,018	\$ 300,487	\$ 357,905	\$ 385,003
Depreciation	\$ 60,961	\$ 108,455	\$ 82,952	\$ 59,750	\$ 77,400
Inter-Dept Charges	\$ 6,884	\$ 9,150	\$ 4,795	\$ 7,515	\$ 7,515
Other Expenditures	\$ 315,822	\$ 468,885	\$ 426,536	\$ 508,278	\$ 496,025
<b>Total:</b>	<b>\$ 2,881,154</b>	<b>\$ 3,085,741</b>	<b>\$ 3,005,116</b>	<b>\$ 3,193,463</b>	<b>\$ 3,411,204</b>

Object Level	2015 Actual	2016 Approved	2016 Actual	2017 Approved	2018 Requested
Personnel Services	73.5%	66.1%	70.2%	67.0%	68.1%
Materials and Supplies	3.4%	3.5%	2.7%	3.8%	3.6%
Contractual Services	9.8%	11.4%	10.0%	11.2%	11.3%
Depreciation	2.1%	3.5%	2.8%	1.9%	2.3%
Inter-Dept Charges	0.2%	0.3%	0.2%	0.2%	0.2%
Other Expenditures	11.0%	15.2%	14.2%	15.9%	14.5%
<b>Total:</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>



**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET  
PERSONNEL SERVICES**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Personnel Services:</b>	<b>\$2,322,356</b>	<b>\$183,346</b>	<b>8.57%</b>
Health insurance assumes an increase of 8% for 2018, which is equal to the increase experienced by the City in 2017. Salary assumptions include anticipated step increases when due per contract, and cost of living adjustments of 1.5% for Management, CWA and FOP employees. Increase in (6685) Before/After School Care and (6690) Self -Supporting program Staff. The increase reflects the increase in activity participation and as a result, more staffing is required to stay within an acceptable participant and instructor ratio.			

**Personnel Services (Org: 0151142)**

Object Line	2017	2018	\$ Difference	% Difference
6020 Supervisory	\$ 533,469	\$ 545,880	\$ 12,411	2.3%
6030 Engineering/Technical	\$ 32,659	\$ 35,224	\$ 2,565	7.9%
6080 Clerical	\$ 43,337	\$ 45,971	\$ 2,634	6.1%
6230 Maintenance Workers	\$ 372,065	\$ 394,908	\$ 22,843	6.1%
6580 Service Award	\$ 24,182	\$ 27,064	\$ 2,882	11.9%
6590 Sick Pay	\$ 13,332	\$ 13,588	\$ 256	1.9%
6610 Seasonal	\$ 137,300	\$ 137,300	\$ -	0.0%
6620 Overtime	\$ 31,000	\$ 31,000	\$ -	0.0%
6680 Day Camp	\$ 46,500	\$ 46,500	\$ -	0.0%
6685 Before and After Care	\$ 90,000	\$ 100,000	\$ 10,000	11.1%
6690 Self-Supporting Programs	\$ 99,000	\$ 114,000	\$ 15,000	15.2%
6750 Life Guards	\$ 13,600	\$ 13,600	\$ -	0.0%
6770 Comm Events - Rec Specialist	\$ 36,816	\$ 38,953	\$ 2,137	5.8%
6850 Center Attendants	\$ 31,973	\$ 35,649	\$ 3,676	11.5%
6880 Uniform Allowances	\$ 2,460	\$ 4,560	\$ 2,100	85.4%
6920 Unemployment Comp. Ins.	\$ 15,813	\$ 12,889	\$ (2,924)	-18.5%
6930 Social Security Taxes	\$ 114,474	\$ 115,983	\$ 1,509	1.3%
6940 City Pension Plan	\$ 189,367	\$ 241,871	\$ 52,504	27.7%
6941 Defined Contribution 401(a) Plan	\$ 7,725	\$ 8,291	\$ 566	7.3%
6950 Term Life Insurance	\$ 4,852	\$ 4,591	\$ (261)	-5.4%
6960 Group Hospitalization Ins.	\$ 247,440	\$ 271,017	\$ 23,577	9.5%
6961 Long-Term Disability Ins.	\$ 1,900	\$ 2,140	\$ 240	12.6%
6962 Dental Insurance	\$ 15,306	\$ 15,619	\$ 313	2.0%
6963 Flexible Spending Account	\$ 234	\$ 234	\$ -	0.0%
6964 Health Savings Account	\$ 1,500	\$ 1,500	\$ -	0.0%
6965 Post-Employment Benefits	\$ 27,008	\$ 58,243	\$ 31,235	115.7%
6966 Retirement Health Savings Account	\$ 2,719	\$ 2,760	\$ 41	1.5%
6967 Emergency Room Reimbursements	\$ 2,175	\$ 2,175	\$ -	0.0%
6968 Vision Insurance Premiums	\$ 804	\$ 846	\$ 42	5.2%
<b>Personnel Services Total</b>	<b>\$ 2,139,010</b>	<b>\$ 2,322,356</b>	<b>\$ 183,346</b>	<b>8.6%</b>

**PARKS & RECREATION  
FY2018 BUDGET RECOMMENDATION  
POSITION DETAIL**

Title	Grade	2017 # of Positions	2017 Approved	2018 # of Positions	2018 Requested	Position Difference	\$ Difference	% Change
<b>FULL TIME POSITIONS</b>								
Director of Parks & Recreation	28	1.0	\$ 94,650	1.0	\$ 98,942	0.0	\$ 4,292	4.5%
Recreation Superintendent	23	1.0	\$ 78,848	1.0	\$ 79,867	0.0	\$ 1,019	1.3%
Parks Superintendent	21	1.0	\$ 81,432	1.0	\$ 81,432	0.0	\$ -	0.0%
Parks Supervisor	17	1.0	\$ 69,754	1.0	\$ 69,755	0.0	\$ 1	0.0%
Recreation Supervisor	18	3.0	\$ 208,785	3.0	\$ 215,884	0.0	\$ 7,099	3.4%
Customer Service Clerk I	10	1.0	\$ 43,337	1.0	\$ 45,971	0.0	\$ 2,634	6.1%
Maintenance IV	8	4.0	\$ 223,117	4.0	\$ 236,121	0.0	\$ 13,004	5.8%
Maintenance III	6	1.0	\$ 51,825	1.0	\$ 55,475	0.0	\$ 3,650	7.0%
Equipment Operator	3	2.0	\$ 97,123	2.0	\$ 103,312	0.0	\$ 6,189	6.4%
<b>Total Full-Time Positions</b>		<b>15.0</b>	<b>\$ 948,871</b>	<b>15.0</b>	<b>\$ 986,759</b>	<b>0.0</b>	<b>\$ 37,888</b>	<b>4.0%</b>
<b>PART-TIME POSITIONS</b>								
Temporary Maintenance (Seasonal)			\$ 137,300		\$ 137,300		\$ -	0.0%
<b>Total Part-Time Funding</b>			<b>\$ 137,300</b>		<b>\$ 137,300</b>		<b>\$ -</b>	<b>0.0%</b>
<b>OTHER</b>								
Overtime			\$ 31,000		\$ 31,000	0.0	\$ -	0.0%
Sick Pay			\$ 13,332		\$ 13,588	0.0	\$ 256	1.9%
Service Awards			\$ 24,182		\$ 27,064	0.0	\$ 2,882	11.9%
Day Camp			\$ 46,500		\$ 46,500	0.0	\$ -	0.0%
Self Supporting Program			\$ 99,000		\$ 114,000	0.0	\$ 15,000	15.2%
Before & After Care			\$ 90,000		\$ 100,000	0.0	\$ 10,000	11.1%
Life Guards			\$ 13,600		\$ 13,600	0.0	\$ -	0.0%
Creative Designer/Admin Support		0.5	\$ 32,659	0.5	\$ 35,224	0.0	\$ 2,565	7.9%
Recreation Specialist - Special Events		0.5	\$ 36,816	0.5	\$ 38,953	0.0	\$ 2,137	5.8%
Community Center Aide		2.0	\$ 31,973	2.0	\$ 35,649	0.0	\$ 3,676	11.5%
<b>Total Other</b>		<b>3.00</b>	<b>\$ 419,062</b>	<b>3.0</b>	<b>\$ 455,578</b>	<b>0.0</b>	<b>\$ 36,516</b>	<b>8.7%</b>
<b>Total All</b>		<b>18.0</b>	<b>\$ 1,505,233</b>	<b>18.0</b>	<b>\$ 1,579,637</b>	<b>0.0</b>	<b>\$ 74,404</b>	<b>5%</b>

**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET  
MATERIALS AND SUPPLIES**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Materials/Supplies:</b>	<b>\$122,905</b>	<b>\$1,900</b>	<b>1.57%</b>
Equipment and supplies for park maintenance and recreational programs and events. Increase to cover one time added expense for updated banners for events and advertisement for 50th Anniversary of department.			

**Materials/Supplies (Org: 0151143)**

Object Line	2017	2018	\$ Difference	% Difference
7021 Advertising Supplies	\$ 1,250	\$ 1,250	\$ -	0.0%
7110 Safety Shoes & Supplies	\$ 2,200	\$ 2,200	\$ -	0.0%
7130 Tools,Field Sup.,Small Equip.	\$ 6,800	\$ 6,800	\$ -	0.0%
7150 Office Supplies	\$ 1,700	\$ 1,700	\$ -	0.0%
7160 Books, Periodicals, Etc.	\$ 100	\$ 100	\$ -	0.0%
7300 Mach. & Equip. Maintenance	\$ 7,100	\$ 2,000	\$ (5,100)	-71.8%
7450 Salt, Sand & Snow Removal	\$ 1,500	\$ 1,500	\$ -	0.0%
7500 Parks Maintenance	\$ 47,655	\$ 49,655	\$ 2,000	4.2%
7501 Island Beautification	\$ 19,200	\$ 19,500	\$ 300	1.6%
7550 Miscellaneous Supplies	\$ 700	\$ -	\$ (700)	-100.0%
7680 Day Camp	\$ 1,400	\$ 1,400	\$ -	0.0%
7685 Before and After Care	\$ 1,800	\$ 1,800	\$ -	0.0%
7690 Self-Supporting Programs	\$ 20,200	\$ 20,200	\$ -	0.0%
7691 Community Day	\$ 1,700	\$ 1,700	\$ -	0.0%
7692 Liberty Day Fireworks	\$ 500	\$ 2,400	\$ 1,900	380.0%
7693 Halloween Parade/Trick or Treat	\$ 400	\$ 2,300	\$ 1,900	475.0%
7694 Other Special Events	\$ 4,300	\$ 4,300	\$ -	0.0%
7850 George Wilson Center	\$ 2,500	\$ 4,100	\$ 1,600	64.0%
<b>Materials/Supplies Total</b>	<b>\$ 121,005</b>	<b>\$ 122,905</b>	<b>\$ 1,900</b>	<b>1.6%</b>

**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET**

**MATERIALS AND SUPPLIES DETAIL**

Object Code - Description	Amount Requested	Use of Funds (Description)
7021 Advertising Supplies	\$ 1,250	Paid Advertisement, marketing items
7110 Safety Shoes & Supplies	\$ 2,200	Safety Shoes, gloves, hearing and eye protection
7130 Tools, Field Sup., Small Equip.	\$ 6,800	String Line trimmers, chain saws, blowers, and tools
7150 Office Supplies	\$ 1,700	Office supplies
7160 Books, Periodicals, Etc.	\$ 100	Subscriptions
7300 Mach. & Equip. Maintenance	\$ 2,000	Replacement parts and repairs to push mowers, trimmers
7450 Salt, Sand & Snow Removal	\$ 1,500	For Parking lots, sidewalks
7500 Parks Maintenance	\$ 49,655	Pool supplies, safety surfaces for playgrounds, playground and court supplies, grass seeds, court lights, park landscaping
7501 Island Beautification	\$ 19,500	Plant Material annuals and bulbs, herbicide and insecticide, mulch, sculpture garden (\$13,500)
7680 Day Camp	\$ 1,400	Art and Activity supplies
7685 Before and After Care	\$ 1,800	Art and Activity supplies
7690 Self-Supporting Programs	\$ 20,200	T-shirts, trophies and league awards, dance costumes, activity and camp supplies
7691 Community Day	\$ 1,700	Banners, game prizes, marketing items and supplies
7692 Liberty Day Fireworks	\$ 2,400	Banners and event supplies
7693 Halloween Parade/Trick or Treat	\$ 2,300	Banners and event supplies
7694 Other Special Events	\$ 4,300	Supplies for Egg Hunt, Winterfest, Spring Concert and Community Clean Ups
7850 George Wilson Center	\$ 4,100	Pottery supplies, Thanksgiving Day Breakfast, table and chair replacement
<b>Total</b>	<b>\$ 122,905</b>	

**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET  
CONTRACTUAL SERVICES**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Contractual Services:</b>	<b>\$385,003</b>	<b>\$27,098</b>	<b>7.57%</b>
Contracted line items include bus services, contracted instructors, background checks, tree pruning and removal, portable toilets, mowing contract, event performers and other contractual needs.			

**Contractual Services (Org: 0151144)**

Object Line	2017	2018	\$ Difference	% Difference
8020 Advertising	\$ 1,250	\$ 4,750	\$ 3,500	280.0%
8030 Casualty Insurance	\$ 8,662	\$ 8,749	\$ 87	1.0%
8031 Insurance - Property	\$ 6,759	\$ 6,827	\$ 68	1.0%
8032 Insurance - Auto	\$ 25,818	\$ 26,077	\$ 259	1.0%
8033 Insurance - Broker	\$ 4,061	\$ 4,102	\$ 41	1.0%
8040 Merchant Fees and Discounts	\$ 13,000	\$ 18,000	\$ 5,000	38.5%
8050 Phone/Communications	\$ 20,100	\$ 20,500	\$ 400	2.0%
8130 Bldg. & Equip. Rental	\$ 2,500	\$ 7,500	\$ 5,000	200.0%
8131 Information Technology Cont'l	\$ 41,615	\$ 37,369	\$ (4,246)	-10.2%
8300 Mach. & Equip. Maintenance	\$ 700	\$ 700	\$ -	0.0%
8410 Creek Maintenance	\$ 15,000	\$ 20,000	\$ 5,000	33.3%
8420 Tree Removal	\$ 30,400	\$ 35,400	\$ 5,000	16.4%
8500 Parks Maintenance	\$ 22,500	\$ 24,694	\$ 2,194	9.8%
8550 Misc. Contracted Services	\$ 500	\$ -	\$ (500)	-100.0%
8680 Day Camp	\$ 9,850	\$ 9,850	\$ -	0.0%
8685 Before and After Care	\$ 2,000	\$ 2,000	\$ -	0.0%
8690 Self-Supporting Programs	\$ 76,690	\$ 76,690	\$ -	0.0%
8691 Community Day	\$ 3,800	\$ 3,800	\$ -	0.0%
8692 Liberty Day/Fireworks	\$ 39,100	\$ 39,100	\$ -	0.0%
8693 Halloween Parade/Trick or Treat	\$ 800	\$ 800	\$ -	0.0%
8694 Other Special Events	\$ 6,500	\$ 6,500	\$ -	0.0%
8696 Memorial Day Parade	\$ 2,000	\$ 3,900	\$ 1,900	95.0%
8850 George Wilson Center	\$ 1,000	\$ 1,000	\$ -	0.0%
8899 Contracted Mowing	\$ 23,300	\$ 26,695	\$ 3,395	14.6%
<b>Contractual Services Total</b>	<b>\$ 357,905</b>	<b>\$ 385,003</b>	<b>\$ 27,098</b>	<b>7.6%</b>

**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET**

**CONTRACTUAL SERVICES DETAIL**

Object Code - Description	Amount Requested	Use of Funds (Description)
8020 Advertising	\$ 4,750	Paid advertisement, marketing material and broader marketing plan
8030 Casualty Insurance	\$ 8,749	Allocation provided by Finance
8031 Insurance - Property	\$ 6,827	Allocation provided by Finance
8032 Insurance - Auto	\$ 26,077	Allocation provided by Finance
8033 Insurance - Broker	\$ 4,102	Allocation provided by Finance
8040 Merchant Fees and Discounts	\$ 18,000	Credit Cards
8050 Phone/Communications	\$ 20,500	Landline, Cell Phone Stipend and Fax Services
8130 Bldg. & Equip. Rental	\$ 7,500	Equipment rental, additional funding in 2018 for skid steerer rental for maintenance and snow removal
8131 Information Technology Cont'l	\$ 37,369	Department's share of IT costs, please see Appendix A
8300 Mach. & Equip. Maintenance	\$ 700	Repairs on mowers, string line trimmers, chain saws and similar items
8410 Creek Maintenance	\$ 20,000	Creek and stream clearance of trees that have fallen into the stream and could create blockages and flooding issues
8420 Tree Removal	\$ 35,400	Tree removal and trimming to dead and potentially hazardous trees throughout our 600 + acres of park land and open space
8500 Parks Maintenance	\$ 24,694	Portable toilet rental, contractual spraying and lawn fertilization, broad leaf weed control, security gate and emergency call box repairs, maintenance supplies.
8680 Day Camp	\$ 9,850	Rittenhouse Camp, field trip and bus costs, portable toilets, UD pool and climbing wall fees, van rental
8685 Before and After Care	\$ 2,000	Guest speakers for BSC/ASC for required training, and background checks for employees
8690 Self-Supporting Programs	\$ 76,690	Bus trips, tickets for shows and field trips, portable toilets, contracted instructors, facility rentals, referees and officials
8691 Community Day	\$ 3,800	Portable Toilets, sound system, ASCAP – Music Licensing
8692 Liberty Day/Fireworks	\$ 39,100	Performers, sound system, fireworks, portable toilets, UD security, lighting, taking down track netting
8693 Halloween Parade/Trick or Treat	\$ 800	Portable Toilets and marching band performances
8694 Other Special Events	\$ 6,500	Performers, portable toilets, Music License
8696 Memorial Day Parade	\$ 3,900	Portable Toilets, performers, sound system
8850 George Wilson Center	\$ 1,000	Portable toilets, miscellaneous repairs and maintenance
8899 Contracted Mowing	\$ 26,695	Contracted Mowing
<b>Total</b>	<b>\$ 385,003</b>	



**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET  
DEPRECIATION**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Depreciation Expense:</b>	<b>\$77,400</b>	<b>\$17,650</b>	<b>29.54%</b>
<p>Depreciation expense is calculated annually by the Department of Finance and is based upon the equipment utilized by each department. This amount will fluctuate depending on asset additions and retirements, cost of assets and useful life of the assets.</p>			

**Other Charges (Org: 0151145) - \*Depreciation Expense Only**

Object Line	2017	2018	\$ Difference	% Difference
9060 Depreciation Expense	\$ 59,750	\$ 77,400	\$ 17,650	29.5%
<b>Other Charges Total *</b>	<b>\$ 59,750</b>	<b>\$ 77,400</b>	<b>\$ 17,650</b>	<b>29.5%</b>

**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET  
OTHER CHARGES**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Other Charges:</b>	<b>\$7,515</b>	<b>\$0</b>	<b>0.00%</b>
Annual Training, conferences, workshops, continuing education credits and pool operators certification courses			

**Other Charges (Org: 0151145) - \*Excluding Depreciation Expense**

Object Line	2017	2018	\$ Difference	% Difference
9020 Mileage & Small Bus. Exp.	\$ 50	\$ 50	\$ -	0.0%
9070 Training	\$ 7,465	\$ 7,465	\$ -	0.0%
<b>Other Charges Total *</b>	<b>\$ 7,515</b>	<b>\$ 7,515</b>	<b>\$ -</b>	<b>0.0%</b>

**OTHER CHARGES DETAIL**

Object Code - Description	Amount Requested	Use of Funds (Description)
9020 Mileage & Small Bus. Exp.	\$ 50	Mileage for attendance to local training
9070 Training	\$ 7,465	Annual Training, conferences, workshops, continuing education credits and pool operators certification courses
<b>Total</b>	<b>\$ 50</b>	

**PARKS & RECREATION  
FY2018 RECOMMENDED BUDGET  
INTER-DEPT. CHARGES**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Inter-Dept. Charges:</b>	<b>\$496,025</b>	<b>-\$12,253</b>	<b>-2.41%</b>
<p>Billings and Accounting: Various costs of the Finance Department are allocated based on pertinent ratios; for example, the payroll function is allocated based on the percentage of equivalent personnel head count (including temporary part-time), accounts payable function is allocated by the percentage of total budget dollars, and the accounting function is allocated by an average of the two previous ratios.</p> <p>Buildings and Grounds: Costs of the Facilities Maintenance Division are allocated to other operating divisions by the square footage of the department offices and other buildings compared to the total city facility buildings square footage.</p> <p>Electricity: Electricity consumed at various Parks facilities, including the GWC, Olan Thomas building, various tennis and basketball courts and the community garden, as well as a portion of the City Hall consumption allocated by the square footage of the department offices compared to the total building. Meter readings are obtained by the Electric Department at the end of each year. Cost is based on budget DEMEC rate.</p> <p>Information Technology: Costs are allocated based on percentage of equivalent personnel head count (including temporary part-time) with the exception of items identified specifically for utility fund items such as support for Harris billing system and smart meter network.</p> <p>Other Indirect Expenses: Includes charges for work done by other divisions to benefit the receiving division offset by credits for work done by this division for other division. Example: For Parks, the Electric, Street, and Refuse crews performing work for Community Day.</p> <p>Printing and Reproduction: The costs of supplies for copiers is allocated based on previously observed percentage of use by each department.</p> <p>Vehicles and Equipment: Includes direct charges of vehicle maintenance and repair performed by the Fleet Maintenance crew and an allocation of indirect Fleet Maintenance costs allocated to each division by the percentage of direct costs for the individual division to the direct costs for all divisions.</p>			

**Inter-Dept. Charges**

Object Line	2017	2018	\$ Difference	% Difference
Billings & Accounting*	\$ 77,149	\$ 82,837	\$ 5,688	7.4%
Buildings and Grounds*	\$ 97,125	\$ 140,250	\$ 43,125	44.4%
Electricity	\$ 18,190	\$ 18,173	\$ (17)	-0.1%
Information Technology*	\$ 230,954	\$ 161,314	\$ (69,640)	-30.2%
Other Indirect Expenses	\$ 8,300	\$ 8,019	\$ (281)	-3.4%
Printing and Reproduction	\$ 3,194	\$ 2,738	\$ (456)	-14.3%
Vehicles and Equipment*	\$ 73,366	\$ 82,694	\$ 9,328	12.7%
<b>Inter-Dept. Charges Total</b>	<b>\$ 508,278</b>	<b>\$ 496,025</b>	<b>\$ (12,253)</b>	<b>-2.4%</b>

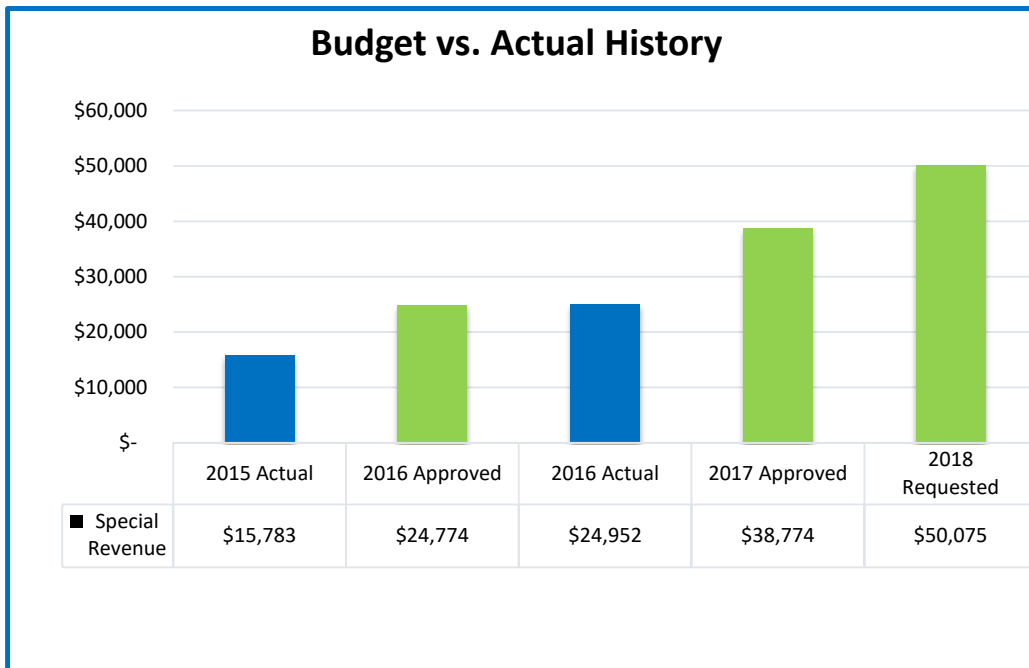
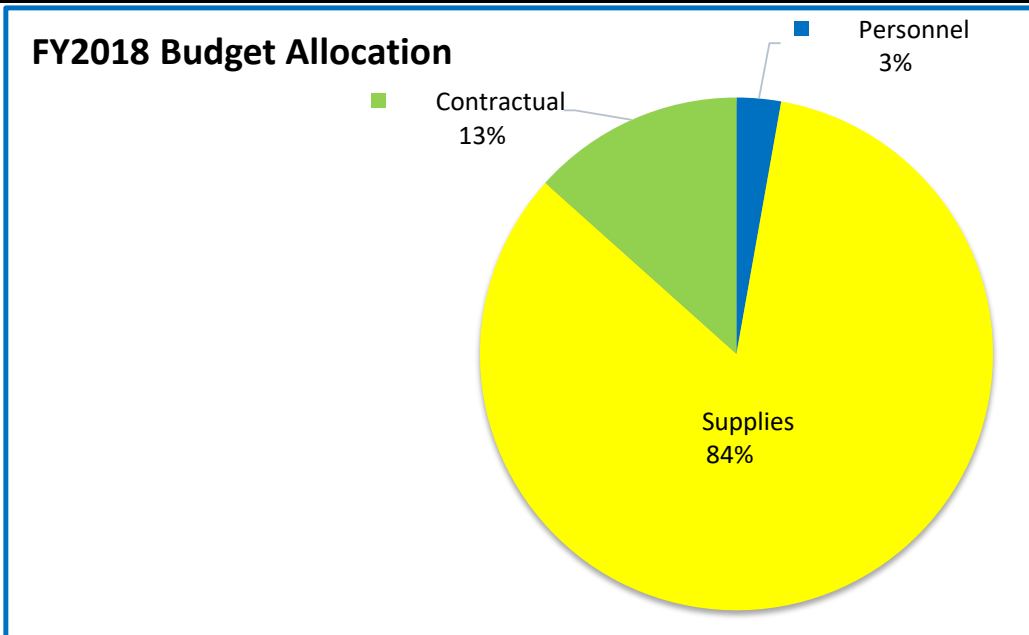
**PARKS & RECREATION  
 FY2018 BUDGET RECOMMENDATION  
 OPERATING EXPENSES - APPENDIX A - BUDGET CODE 8131**

8131 - Information Technology Contractual	Charge Back	Description
Adobe Creative Suite Annual Maintenance - Allocated	\$ 1,800	Web and Graphic Design Software
Comcast / Verizon 303 New London Road (GWC)	\$ 1,358	Internet Connection
Esri Small Government ELA - Allocated	\$ 5,000	GIS Server, Client, Cloud Licensing
Maximum Solutions/Active - Hosting - Parks Registration Software	\$ 7,200	Recreation Registration and Tracking Software (Replacement scheduled for 2018)
Tyler Technologies Munis Annual Maintenance - Allocated	\$ 7,614	Tyler Technologies Munis - Finance and Accounting, Taxes, Permitting, Licenses, Work Order Management
Verizon - Cellular/Data - Allocated	\$ 2,400	Computer Mobile Internet Connectivity
VOIP Networks - Cloud9 VOIP Subscription - Allocated	\$ 5,735	VOIP Phone System
Canon Financial - Copier Lease - Allocated	\$ 6,262	Canon Copier Leases
<b>Total</b>	<b>\$ 37,369</b>	

# **SPECIAL REVENUE PROGRAM**

**PARKS & RECREATION  
FY2018 BUDGET RECOMMENDATION  
SPECIAL REVENUE PROGRAM**

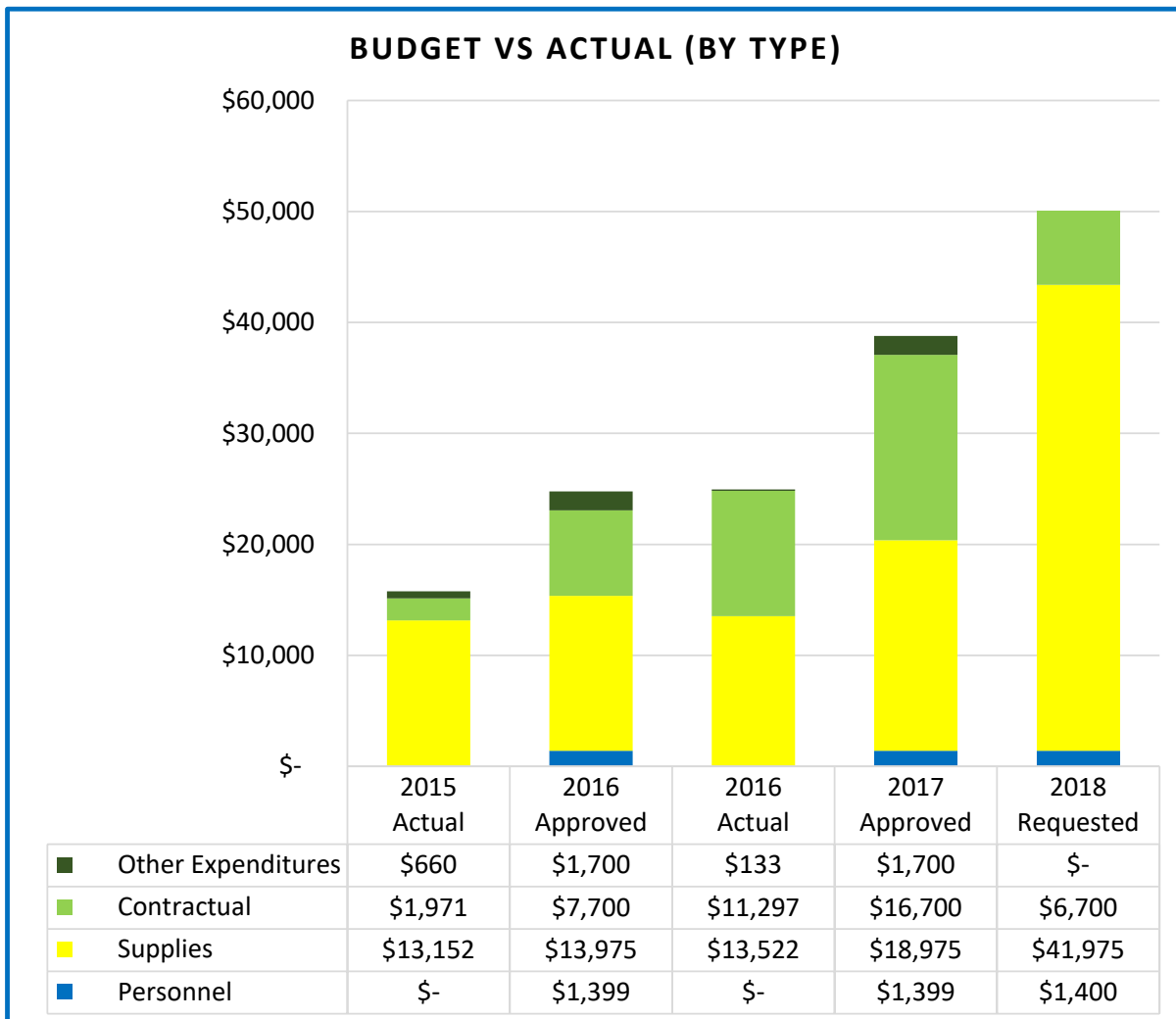
Object Level	FY2017 Approved	FY2018 Recommended	FY2017 Approved vs. FY2018 Recomm'd	% Incr (Decr) over FY2017 Approved
Personnel Services	\$1,399	\$1,400	\$1	0.07%
Materials and Supplies	\$18,975	\$41,975	\$23,000	121.21%
Contractual Services	\$16,700	\$6,700	-\$10,000	-59.88%
Other Expenditures	\$1,700	\$0	-\$1,700	-100.00%
<b>Total:</b>	<b>\$38,774</b>	<b>\$50,075</b>	<b>\$11,301</b>	<b>29.15%</b>



**PARKS & RECREATION  
FY2018 BUDGET RECOMMENDATION  
SPECIAL REVENUE PROGRAM**

Object Level	2015 Actual	2016 Approved	2016 Actual	2017 Approved	2018 Requested
Personnel Services	\$ -	\$ 1,399	\$ -	\$ 1,399	\$ 1,400
Materials and Supplies	\$ 13,152	\$ 13,975	\$ 13,522	\$ 18,975	\$ 41,975
Contractual Services	\$ 1,971	\$ 7,700	\$ 11,297	\$ 16,700	\$ 6,700
Other Expenditures	\$ 660	\$ 1,700	\$ 133	\$ 1,700	\$ -
<b>Total:</b>	<b>\$ 15,783</b>	<b>\$ 24,774</b>	<b>\$ 24,952</b>	<b>\$ 38,774</b>	<b>\$ 50,075</b>

Object Level	2015 Actual	2016 Approved	2016 Actual	2017 Approved	2018 Requested
Personnel Services	0.0%	5.6%	0.0%	3.6%	2.8%
Materials and Supplies	83.3%	56.4%	54.2%	48.9%	83.8%
Contractual Services	12.5%	31.1%	45.3%	43.1%	13.4%
Other Expenditures	4.2%	6.9%	0.5%	4.4%	0.0%
<b>Total:</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>	<b>100.0%</b>



**PARKS & RECREATION - SPECIAL REVENUE  
 FY2018 RECOMMENDED BUDGET  
 PERSONNEL SERVICES - SPECIAL REVENUE PROGRAM**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Personnel Services:</b>	<b>\$1,400</b>	<b>\$1</b>	<b>0.07%</b>
Instructors for Safe Kids Camp.			

**Personnel Services (Org: 1351302)**

Object Line	2017	2018	\$ Difference	% Difference
6690 Self-Supporting Programs (Proj: 1141)	\$ 1,300	\$ 1,300	\$ -	0.0%
6930 Social Security Taxes (Proj: 1141)	\$ 99	\$ 100	\$ 1	1.0%
<b>Personnel Services Total</b>	<b>\$ 1,399</b>	<b>\$ 1,400</b>	<b>\$ 1</b>	<b>0.1%</b>



**PARKS & RECREATION - SPECIAL REVENUE  
FY2018 RECOMMENDED BUDGET  
MATERIALS AND SUPPLIES - SPECIAL REVENUE PROGRAM**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Materials/Supplies:</b>	<b>\$41,975</b>	<b>\$23,000</b>	<b>121.21%</b>
Supplies for sponsored programs and events and traffic island plant materials.			

**Materials/Supplies (Org: 1351303)**

Object Line	2017	2018	\$ Difference	% Difference
7500 Parks Maintenance Supplies (Proj: 1142)	\$ 2,000	\$ 25,000	\$ 23,000	1150.0%
7501 Island Beautification Supplies (Proj: 1143)	\$ 13,775	\$ 13,775	\$ -	0.0%
7550 Miscellaneous Supplies (Proj: 1150)	\$ 700	\$ 700	\$ -	0.0%
7690 Self-Supporting Prog Supplies (Proj: 1141)	\$ 2,500	\$ 2,500	\$ -	0.0%
<b>Materials/Supplies Total</b>	<b>\$ 18,975</b>	<b>\$ 41,975</b>	<b>\$ 23,000</b>	<b>121.2%</b>

**MATERIALS AND SUPPLIES DETAIL**

Object Code - Description	Amount Requested	Use of Funds (Description)
7500 Parks Maintenance Supplies (Proj: 1142)	\$ 25,000	Donations received for Mayor's events - money only spent when revenues generated for these purchases
7501 Island Beautification Supplies (Proj: 1143)	\$ 13,775	Plant material, mulch and supplies for sponsored islands - revenue generated from Traffic Island Beautification Program
7550 Miscellaneous Supplies (Proj: 1150)	\$ 700	Supplies for the Community Garden
7690 Self-Supporting Prog Supplies (Proj: 1141)	\$ 2,500	Supplies for Safe Kids Camp
<b>Total</b>	<b>\$ 41,975</b>	

**PARKS & RECREATION - SPECIAL REVENUE  
FY2018 RECOMMENDED BUDGET  
CONTRACTUAL SERVICES - SPECIAL REVENUE PROGRAM**

Object Level	FY2018 Recommended	\$ Change over FY2017	% Change
<b>Contractual Services:</b>	<b>\$6,700</b>	<b>(\$10,000)</b>	<b>-59.88%</b>
Contractual Services and Rental for beautification program			

**Contractual Services (Org: 1351304)**

Object Line	2017	2018	\$ Difference	% Difference
8130 Building and Equipment Rental (Proj: 1143)	\$ 1,200	\$ 1,200	\$ -	0.0%
8500 Parks Maintenance (Proj: 1142)	\$ 15,000	\$ 5,000	\$ (10,000)	-66.7%
8690 Self-Supporting Prog (Proj: 1141)	\$ 500	\$ 500	\$ -	0.0%
<b>Contractual Services Total</b>	<b>\$ 16,700</b>	<b>\$ 6,700</b>	<b>\$ (10,000)</b>	<b>-59.9%</b>

**CONTRACTUAL SERVICES DETAIL**

Object Code - Description	Amount Requested	Use of Funds (Description)
8130 Building and Equipment Rental (Proj: 1143)	\$ 1,200	Equipment rental for island beautification
8500 Parks Maintenance (Proj: 1142)	\$ 5,000	Contracted performers, portable toilets
8690 Self-Supporting Prog (Proj: 1141)	\$ 500	Safe Kids Camp contracted guest speakers
<b>Total</b>	<b>\$ 6,700</b>	

# **CAPITAL IMPROVEMENT PROJECTS**

**PARKS & RECREATION  
FY2018 BUDGET RECOMMENDATION  
CIP**

Project #	Dept Priority	Description	2017 Budget	Balance as of 6/30/2017	CAPITAL IMPROVEMENTS PROGRAM REQUESTED FUNDING					Total CIP Request
					2018	2019	2020	2021	2022	
K0908	2	Children's Play Equipment	\$0	\$19,326	\$40,000	\$60,000	\$30,000	\$40,000		\$170,000
K1202	4	Kershaw Park Improvements	\$0	n/a	\$0	\$200,000				\$200,000
K1203	4	Old Paper Mill Park Improvements	\$0	n/a	\$100,000	\$600,000	\$1,200,000			\$1,900,000
K1301	2	Hard Surface Facility Improvements	\$194,000	\$194,000 *	\$135,000	\$640,000	\$175,000	\$250,000	\$130,000	\$1,330,000
K1303	3	Facilities Accessibility	\$0	n/a	\$45,000	\$85,000				\$130,000
K1305	4	Pomeroy Trail Connection	\$0	n/a	\$186,500					\$186,500
K1501	4	Iron Glen Park Master Plan	\$0	n/a	\$0	\$50,000				\$50,000
K1502	4	Fitness Stations	\$0	\$1,108	\$20,000					\$20,000
K1601	1	Charles Emerson Bicycle/Pedestrian Bridge	\$200,000	\$200,000 *	\$800,000	\$750,000				\$1,550,000
K1605	4	Redd Park Trail Improvements	\$0	\$9,600	\$32,000	\$30,000				\$62,000
K1702	2	Fence Repair and Construction	\$15,700	\$430	\$21,600					\$21,600
K1704	4	Picnic Shelter- Lumbrook Park	\$0	n/a	\$0	\$45,000				\$45,000
KEQSF	1	Vehicle Replacement Program	\$32,000	\$3,128	\$62,000					\$62,000
<b>Total</b>			<b>\$441,700</b>	<b>\$427,592</b>	<b>\$1,442,100</b>	<b>\$2,460,000</b>	<b>\$1,405,000</b>	<b>\$290,000</b>	<b>\$130,000</b>	<b>\$5,727,100</b>

\*Balance anticipated to be spent by end of year 2017.

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K0908</b>	PROJECT TITLE: <b>Childrens Play Equipment</b>	PROJECT LOCATION: <b>Various</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>2 - High Priority Level</b>	Critical need to remediate failing service, prevent failure, or generate savings	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		Healthy & Active Community

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:  
 Replace old and install new childrens play equipment to comply with current Playground Safety standards. 2018 replacement includes Dickey Park, White Chapel Park and various pieces and repairs throughout the park system.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2009	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	Ongoing	Labor		
Est. Useful Life (in years)	12	Materials		
Est. Total Cost	170,000	Other Contracts	3063006.9620	\$ 170,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 170,000
Balance to be funded <sup>1</sup>	170,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		40,000	60,000	30,000	40,000		170,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	40,000	60,000	30,000	40,000	-	170,000

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)	NA	NA	NA	NA	NA		

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1202</b>	PROJECT TITLE: <b>Kershaw Park Improvements</b>	PROJECT LOCATION: <b>Kershaw Park</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

The project is included in the 2011 Master Plan which was created for this site as well as the Curtis Mill Park and Old Paper Mill Road Park. The Curtis Mill Park project was completed in 2015. The project includes parking lot improvements and creating a Pomeroy Trail connection from Paper Mill Road on the South side of the White Clay Creek Bridge. Project Scope: Design and engineering , survey, permitting and construction management and landscaping. Parking lot improvements and creating a Pomeroy Trail connection from Paper Mill Road just across the South side of the White Clay Creek Bridge.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2012	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2019	Labor		
Est. Useful Life (in years)	50	Materials		
Est. Total Cost	200,000	Other Contracts	3063006.9622	\$ 200,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 200,000
Balance to be funded <sup>1</sup>	200,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES			200,000				200,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	-	200,000	-	-	-	200,000

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)			2,000	2,000	2,000	6,000	

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1203</b>	PROJECT TITLE: <b>Old Paper Mill Park Improvements</b>	PROJECT LOCATION: <b>Old Paper Mill Road</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

A MASTER PLAN FOR THIS PROJECT WAS COMPLETED IN 2011, AN UPDATED PLAN WILL NEED TO BE DEVELOPED. NEW PARK CONSTRUCTION. PROJECT SCOPE: INSTALLATION OF A NEW PARKING LOT IN 2018 TO ASSIST WITH OVERFLOW PARKING AT THE RESERVOIR DUE TO THE CONSTRUCTION OF PRESTONS PLAYGROUND AND EVENTS AT THE RESERVOIR. 2018 WILL ALSO INCLUDE UPDATING THE MASTER PLAN FOR OLD PAPER MILL PARK. OUTLYING YEARS WOULD INCLUDE ENGINEERING, SURVEY, PERMITTING, CONSTRUCTION CONTRACT PREPARATION, CONSTRUCTION MANAGEMENT AND PARK CONSTRUCTION. WILL ATTEMPT TO SECURE GRANT FUNDING.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2018	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2020	Labor		
Est. Useful Life (in years)	50	Materials		
Est. Total Cost	1,900,000	Other Contracts	3063006.9620	\$ 1,900,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 1,900,000
Balance to be funded <sup>1</sup>	1,900,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		100,000	600,000	1,200,000			1,900,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	<b>-</b>	<b>100,000</b>	<b>600,000</b>	<b>1,200,000</b>	<b>-</b>	<b>-</b>	<b>1,900,000</b>

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)				18,000		18,000	

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1301</b>	PROJECT TITLE: <b>HARD SURFACE FACILITIES IMPROVEMENTS</b>	PROJECT LOCATION: <b>VARIOUS</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		
PRIORITY: <b>2 - High Priority Level</b>	Critical need to remediate failing service, prevent failure, or generate savings	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:  
 THE CITY'S INVENTORY OF HARD SURFACE FACILITIES, SUCH AS MULTI-PURPOSE COURTS, STREET HOCKEY COURTS, TENNIS COURTS, PARKING LOTS, HARD SURFACE TRAILS, BASKETBALL COURTS, ETC. ARE EVALUATED EACH YEAR AND SCHEDULED FOR PERIODIC REPLACEMENT, UPGRADES AND/OR RESURFACING. 2018 SCHEDULE OF PROJECTS WILL INCLUDE KELLS PARK PARKING LOT ASPHALT OVERLAY AND SIDEWALK REPAIR, LEWIS PARK ASPHALT OVERLAY, FAIRFIELD MULTI-PURPOSE COURT ASPHALT OVERLAY AND KERSHAW PARK ASPHALT OVERLAY.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	ONGOING	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	ONGOING	Labor		
Est. Useful Life (in years)	20	Materials		
Est. Total Cost	1,330,000	Other Contracts	3063006.9620	\$ 1,330,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>		Total Project Cost \$ 1,330,000		
Balance to be funded <sup>1</sup>	1,330,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	ONGOING			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		135,000	640,000	175,000	250,000	130,000	1,330,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	<b>-</b>	<b>135,000</b>	<b>640,000</b>	<b>175,000</b>	<b>250,000</b>	<b>130,000</b>	<b>1,330,000</b>

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)						-	



**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1303</b>	PROJECT TITLE: <b>Facilities Accessibility (ADA Compliance)</b>	PROJECT LOCATION: <b>Various</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>3 - Medium-High</b>	The City would be taking a calculated risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:  
 ADA COMPLIANT ACCESS TO PARK FACILITIES. FOLLOWING FEDERAL GUIDELINES, WE ARE INVOLVED IN A PROGRAM TO CREATE ACCESS TO AT LEAST 20% OF OUR FACILITIES TO INCLUDE: PLAYING COURT SITES, PLAYGROUND EQUIPMENT, PICNIC SHELTERS AND HARD SURFACE TRAILS. 2018 IMPROVEMENTS WILL INCLUDE KELLS PARK, HANDLOFF PARK AND FOLK PARK AND OTHER VARIOUS LOCATIONS THROUGHOUT THE PARK SYSTEM.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2014	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2019	Labor		
Est. Useful Life (in years)	20	Materials		
Est. Total Cost	130,000	Other Contracts	3063006.9622	\$ 130,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 130,000
Balance to be funded <sup>1</sup>	130,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		45,000	85,000				130,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	45,000	85,000	-	-	-	130,000

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)							

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1305</b>	PROJECT TITLE: <b>Pomeroy Trail Connection</b>	PROJECT LOCATION: <b>Fairfield Crest to Creek Road</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

Surface improvements to the maintenance road/trail leading from Fremont Road (Fairfield Crest) to Creek Road and nearby access to the Pomeroy Trail. The maintenance Road is located within a utility easement the City has with the U of D. The City will commit to making the improvements and long term maintenance to the road/trail. This project is an important connection to trails East and West. Will attempt to secure Delaware Transportation Fund or Recreation Trails Grant Funding for this project. Work will include asphalt paving, engineering and storm water management as well as improved lighting.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2014	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2018	Labor		
Est. Useful Life (in years)	10	Materials		
Est. Total Cost	186,500	Other Contracts	3063006.9622	\$ 186,500
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 186,500
Balance to be funded <sup>1</sup>	186,500	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		186,500					186,500
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	186,500	-	-	-	-	186,500

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)							

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1501</b>	PROJECT TITLE: <b>Iron Glenn Park Master Plan</b>	PROJECT LOCATION: <b>Iron Glenn Park, Elkton Road</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:

In 1994 Newark acquired this 12.7 acre parcel. The purchase was funded by the Delaware Land and Water Conservation Trust Fund (DTF). A stipulation when using DTF funding is that the property must be utilized for public outdoor recreation . For the past 12 years the site has been used as one of the City's leaf and yard waste sites. That operation is being relocated. This project is to have a master plan completed for the parkland.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2015	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2019	Labor		
Est. Useful Life (in years)	50	Materials		
Est. Total Cost	50,000	Other Contracts	3063006.9620	\$ 50,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 50,000
Balance to be funded <sup>1</sup>	50,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES			50,000				50,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	-	50,000	-	-	-	50,000

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)							

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1502</b>	PROJECT TITLE: <b>FITNESS STATIONS</b>	PROJECT LOCATION: <b>ALONG TRAILS: HALL, POMEROY &amp; OTHER LOCATIONS</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

**Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:**  
 THE DEPARTMENT HAS RECEIVED REQUESTS TO INSTALL FITNESS STATIONS ALONG TRAILS. THIS PROGRAM STARTED IN 2015 WITH FOUR (4) STATIONS PLACED ALONG THE HALL TRAIL. THIS FIRST PHASE WAS FUNDED BY REVENUES FROM THE MAYOR'S MASQUERADE RUN. ADDED FITNESS AMENITIES ALONG THE HALL AND POMEROY TRAILS AND OTHER LOCATIONS THROUGHOUT THE PARK SYSTEM.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2015	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2018	Labor		
Est. Useful Life (in years)	12	Materials		
Est. Total Cost	20,000	Other Contracts	3063006.9622	\$ 20,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 20,000
Balance to be funded <sup>1</sup>	20,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		20,000					20,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	20,000	-	-	-	-	20,000

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)	200	200	200	200	200	200	1,000

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1601</b>	PROJECT TITLE: <b>CHARLES EMERSON BICYCLE/PEDESTRIAN BRIDGE</b>	PROJECT LOCATION: <b>CURTIS MILL AND KERSHAW PARKS AT PAPER MILL ROAD</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		
PRIORITY: <b>1 - Highest Priority Level</b>	<b>Project underway and must be completed</b>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

**Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:**

THIS PROJECT IS INCLUDED IN THE 2011 MASTER PLAN CREATED FOR CURTIS MILL PARK, KERSHAW PARKING LOT IMPROVEMENTS AND OLD PAPER MILL ROAD PARK. PLACEMENT OF A BICYCLE/PEDESTRIAN BRIDGE OVER THE WHITE CLAY CREEK CONNECTING CURTIS MILL PARK AND KERSHAW PARK. FEDERAL HIGHWAY ADMINISTRATION "ALTERNATIVE TRANSPORTATION PROGRAM" (TAP) FUNDING HAS BEEN SECURED FOR THE PROJECT IN THE AMOUNT OF \$1,000,000. THE FUNDS WILL BE DISTRIBUTED TO DELDOT. DELDOT AND THEIR CONSULTANT (WHITMAN REQUARDT) WILL DO THE PERMITTING, SURVEYING, CONSTRUCTION CONTRACT PREPARATION AND PROJECT OVER SITE. NEWARK WILL ASSUME MAINTENANCE RESPONSIBILITIES ONCE BUILT. THE PROJECT REQUIRES A 20% (\$200,000) LOCAL MATCH. WE HAVE RECEIVED APPROVAL FROM DTF FOR A \$200,000 GRANT TO FUND THE LOCAL MATCH REQUIREMENT.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2016	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2019	Labor		
Est. Useful Life (in years)	50	Materials		
Est. Total Cost	1,750,000	Other Contracts	3063006.9620	\$ 1,750,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 1,750,000
Balance to be funded <sup>1</sup>	1,750,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES			750,000				750,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify) <b>DTF &amp; FHA</b>	200,000	800,000					1,000,000
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	<b>200,000</b>	<b>800,000</b>	<b>750,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,750,000</b>

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET						
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL
INCREMENTAL COSTS (NET SAVINGS)						-

PARKS & RECREATION  
 SUPPLEMENTAL IMAGE FOR K1601  
 CHARLES EMERSON BRIDGE CONTEXT MAP



**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1605</b>	PROJECT TITLE: <b>REDD PARK TRAIL IMPROVEMENTS</b>	PROJECT LOCATION: <b>WILLIAM REDD PARK</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

**Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:**

THIS REQUEST IS TO FUND THE COMPLETION OF TRAIL SURFACE AMENDMENTS AND TO PURCHASE MATERIALS TO CONSTRUCT AND INSTALL A FOOTBRIDGE OVER A TRIBUTARY OF JENNEY'S RUN FOR THE REDD PARK TRAIL NETWORK. WE WILL BE REQUESTING FUNDING THROUGH THE STATE'S RECREATION TRAILS PROGRAM (RTP). THE PROGRAM REQUIRES A 20% LOCAL MATCH. THIS TRAIL ADDITION WILL CONNECT REDD PARK AND THE NEWARK RESERVOIR TRAILS TO PAPER MILL ROAD NEAR THE THOMPSON STATION INTERSECTION AND EASY ACCESS TO THE STATE OF DELAWARE'S TRI-VALLEY TRAIL.

IF THE GRANT FUNDING IS NOT FORMALLY APPROVED, THIS PROJECT WILL BE DEFERRED.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2016	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2018	Labor		
Est. Useful Life (in years)	20	Materials		
Est. Total Cost	62,000	Other Contracts	3063006.9620	
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ -
Balance to be funded <sup>1</sup>	62,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		32,000	30,000				62,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify) RTP							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	<b>32,000</b>	<b>30,000</b>	-	-	-	<b>62,000</b>

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)						-	

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: Parks and Recreation		DIVISION:
PROJECT NO: K1702	PROJECT TITLE: Fence Repair and Construction	PROJECT LOCATION: Various Parks
PROJECT STATUS (SELECT FROM DROP DOWN):		
PRIORITY: 2 - High Priority Level	Critical need to remediate failing service, prevent failure, or generate savings	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		Healthy & Active Community

**Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:**  
 The fence lines in Handloff, Dickey, and George Wilson Parks are in need of repair. The fences are in poor condition and weathered creating a poor appearance in our parks as well as some safety concerns.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2017	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2018	Labor		
Est. Useful Life (in years)	25	Materials		
Est. Total Cost	21,600	Other Contracts	3063006.9620	\$ 21,600
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 21,600
Balance to be funded <sup>1</sup>	21,600	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES		21,600					21,600
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	21,600	-	-	-	-	21,600

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)						-	



**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>K1704</b>	PROJECT TITLE: <b>Lumbrook Park Pavilion</b>	PROJECT LOCATION: <b>Lumbrook Park</b>
PROJECT STATUS (SELECT FROM DROP DOWN):		<b>New Project</b>
PRIORITY: <b>4 - Medium</b>	This project is a <b>NEED</b> and not a <b>WANT</b> , but no significant risk in the deferral of this item	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Healthy &amp; Active Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:  
Purchase and construct a shelter with concrete floor and picnic tables. This would replace the current shelter that is over 36 years old, leaking and in need of replacement.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	2017	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	2019	Labor		
Est. Useful Life (in years)	40	Materials		
Est. Total Cost	45,000	Other Contracts	3063006.9620	\$ 45,000
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 45,000
Balance to be funded <sup>1</sup>	45,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES			45,000				45,000
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT							-
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	-	-	45,000	-	-	-	45,000

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)							

**CITY OF NEWARK, DELAWARE  
CAPITAL BUDGET - PROJECT DETAIL**

DEPARTMENT: <b>PARKS AND RECREATION</b>		DIVISION:
PROJECT NO: <b>KEQSF</b>	PROJECT TITLE: <b>EQUIPMENT REPLACEMENT</b>	PROJECT LOCATION:
PROJECT STATUS (SELECT FROM DROP DOWN):		
PRIORITY: <b>1 - Highest Priority Level</b>	<b>Project underway and must be completed</b>	
COMPREHENSIVE DEVELOPMENT PLANNING VISION ELEMENT:		<b>Sustainable Community</b>

Charter § 806.1(2) DESCRIPTION & JUSTIFICATION:  
 PLANNED ADVANCE FUNDING TO REPLACE 2 VEHICLES AND EQUIPMENT WHEN NECESSARY.

§ 806.1(3) SUMMARY OF PROJECT DATA		PROJECT COST BY CATEGORY		
First Year in Program	ONGOING	CLASSIFICATION	ACCOUNT NUMBERS	AMOUNT
Est. Completion Date	ONGOING	Labor		
Est. Useful Life (in years)	10	Materials		\$ 62,000
Est. Total Cost	62,000	Other Contracts		
Est. Spend @ 12/31 (if underway) <sup>1</sup>	-	Total Project Cost		\$ 62,000
Balance to be funded <sup>1</sup>	62,000	<sup>1</sup> For ongoing projects, we must estimate total spent since inception through current year to derive the balance to be funded thereafter.		
% Complete (if underway)	0%			

PROJECT FINANCING BY PLAN YEAR							
§ 806.1(3) SOURCE OF FUNDS	PRIOR <sup>2</sup>	2018	2019	2020	2021	2022	TOTAL
CURRENT RESOURCES							-
CAPITAL RESERVES							-
EQUIPMENT REPLACEMENT		62,000					62,000
BOND ISSUES							-
GRANTS (Specify)							-
OTHER (Specify)							-
OTHER (Specify)							-
<b>TOTAL</b>	<b>-</b>	<b>62,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>62,000</b>

<sup>2</sup>"Prior" refers to that portion of project funding that was authorized in a prior year but which is not expected to be spent through 12/31 of the current year. Accordingly, Council is not required to authorize budget year funding for that portion, but that portion of the project will indeed represent a cash outflow in the budget year and/or "out years."

§ 806.1(4) ESTIMATED ANNUAL COST OF OPERATING / MAINTAINING PROJECT OR ASSET							
OPERATING IMPACT	2018	2019	2020	2021	2022	TOTAL	
INCREMENTAL COSTS (NET SAVINGS)						-	