APPLICATION FOR ELECTRIC SERVICE & METER

COMPLETE AND RETURN TO: CITY OF NEWARK-ELECTRIC DEPT – PO BOX 390 – NEWARK, DE 19715
ALL WORK MUST COMPLY WITH CITY OF NEWARK SYSTEMS SERVICE REQUIREMENTS AND BE INSPECTED BY AN APPROVED INSPECTION AGENCY
THE CITY RESERVES THE RIGHT TO CANCEL THIS REPLY WITHOUT FURTHER NOTICE IF NO FURTHER COMMUNICATION IS RECEIVED FROM REQUESTER WITHIN 90 DAYS OF ISSUE DATE

PLEASE PRINT

SEND REPLY TO: | DATE:

ELECTRICIAN'S OR BUILDER'S NAME | DE LICENSE #

ADDRESS | ZIP

TELE.# | FAX# | BLDG PERMIT#

CUSTOMER'S NAME

ADDRESS TO BE SERVED | ZIP

UTILITY POLE | SUBDIVISION/DEVELOPMENT | LOT#

CURRENT CONSTRUCTION STATUS:

☐ Not Started- Date work to start: ___/___/___ ☐ In Progress ☐ Completed

Approximate Date Service Requested: ___/___/___

CUSTOMER COMMENTS:

_____

_____

_____

_____

_____

_____

CITY OF NEWARK COMMENTS:

_____

_____

_____

_____

_____

TYPE OF REQUEST:

☐ New Service ☐ Upgrade/Changes
☐ Temporary Service ☐ Reintroduction
☐ Service Relocation ☐ Other _____

TYPE OF SERVICE:

☐ RESIDENTIAL ☐ COMMERCIAL

☐ Single House	☐ Store
☐ Apartment	☐ Office
☐ Duplex	☐ Industrial
☐ Town House	☐ Restaurant
☐ Modular Home	☐ Warehouse
☐ Other _____	☐ Other _____

Area of Building Sq. Ft.

SERVICE:	AMPS	VOLTS	WIRE	PHASE
AERIAL ☐				
UNDERGROUND ☐				

Secondary conductor size Neutral size # of runs

METER INFO:

☐ Single Meter Required ☐ Multiple Meters Total No._____

HEATING/AIR CONDITIONING:

☐ Heat Pump _____ tons
☐ Central Air _____ Tons ☐ Resistance Aux heat _____ kW
☐ Natural Gas ☐ Propane ☐ Other _____

CHARACTERISTICS OF NEW OR ADDITIONAL LOAD:

ELECTRICAL LOAD	kW	LARGEST MOTOR SPECS:	
Heating		Quantity	
Cooling		Size (HP)	
Lighting		Locked Rotor	
Elevators		Current	
Other Motors		Motor Code Letter	
Water Heating		Phase	
Cooking		Voltage	
Miscellaneous		Freq of Start (per hr)	
Existing Load		Purpose	
Total Conn. Load			
Est. Total Demand			
Operating Hours/day		Days/week	

How close is the nearest power line from project? _____ ft.
Type: ☐ Overhead ☐ Underground

Will existing facilities require relocation? ☐ Yes ☐ No
Describe: _____

_____

_____

I affirm that the above information is correct to the best of my knowledge. I understand that any changes I make in the above information or attached drawings may increase the time required for the City of Newark to provide service, and that I might be liable for additional engineering and construction costs.

_____
Customer Signature Date

Customer Information:

1. Not all service voltages are available in all areas. Before purchasing electrical equipment or proceeding with any wiring, information regarding service availability and meter location should be reviewed with the City of Newark.
2. All work requiring an electrical inspection requires a building permit from the City of Newark.
3. Rigid steel risers and bonding bushings required on all underground services.
4. Padmount transformers can have no more than six conductors per phase for secondary services.
5. The City will supply connectors and crimp tool to reconnect aerial upgraded residential services.
6. The customer must supply City approved connectors for aerial commercial services.

NEW SERVICE WILL TERMINATE AT
PRESENT TERMINATION ☐

METERS WILL BE INSTALLED AT PRESENT LOCATION ☐ FLOOR
INDOOR ☐ OUTDOOR ☐ ON _____ WALL _____ FEET FROM _____ WALL _____ FEET ABOVE GROUND LEVEL

JOB # PREPARED BY: TEL# ISSUE DATE

Fig. 1

Enclosure:__Site Plans __ Single Line Diagram