



PUBLIC WORKS & WATER RESOURCES
CITY OF NEWARK

220 South Main Street · Newark, Delaware 19711
302.366.7000 · Fax 302.366.7160 · www.newarkde.gov

APPLICATION FOR CONSTRUCTION IMPROVEMENT PLAN (CIP) APPROVAL

Date

APPLICANT

Name

Address

City

State

Zip Code

Telephone

Home

Business

LEGAL OWNER OF PROPERTY

Name

Address

City

State

Zip Code

Telephone

Home

Business

SITE LOCATION

NAME OF PROJECT

AREA OF PROPERTY (Acres) _____

LIMIT OF DISTURBANCE (Acres) _____

OWNER IF OTHER THAN APPLICANT

I hereby certify that I am the owner of this land on which the proposed project is situated and that the foregoing applicant, in filing a Construction Improvement Plan application for approval by the City of Newark, is acting with my knowledge and consent.

Signature of Owner _____

Date _____

ENGINEER / LAND SURVEYOR / ARCHITECT (Registered Professional in Delaware)

Name

Address

Telephone

SUBMISSION DOCUMENTS AND PROCEDURES

All applicants interested in Construction Improvement Plans should consult the Public Works and Water Resources (PWWR) Department for information regarding Construction Improvement Plan (CIP) requirements and procedures. This application should be completed and returned with submission documents to the PWWR Department in the Municipal Building at 220 South Main Street, Newark, Delaware.

APPLICATION AND REVIEW FEES All applicable fees for Construction Improvement Plan application and review are to be made payable to the City of Newark and paid in full at the time of application as follows:

APPLICATION FEE

Construction Improvement Plan Review Fee	\$1,500 plus \$1,000/acre > 1.0
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REVIEW FEES

Residential Standard Plan Review	\$185/acre (\$185 minimum)
Non-residential Standard Plan Review	\$185/acre (\$185 minimum)
Storm Water Management (SWM) As-built Review	\$305
Sediment and Stormwater Management (SWM) Review:	
Less than 1 acre	\$910
1 acre or greater	\$910 plus \$300/acre > 1.0
Water and Wastewater Review:	
Less than 2,000 GPD	\$605
2,000 GPD or greater	\$1,210
Individual Low Pressure Sewer System (LPSS) Pump Station Plan Review	\$305
Private Water/Sewer Pump Station (PS) Plan Review	\$1,815

FOR OFFICIAL USE ONLY

INSPECTION AND SERVICES FEES All applicable fees for Construction Improvement Plan inspection and various services are to be made payable to the City of Newark and paid in full prior to receiving Certificate of Occupancy as follows:

INSPECTION FEES

Sediment and SWM Inspection (Construction Review):	
Less than 1 acre	\$1,515
1-5 acres	\$1,815
5-10 acres	\$2,420
Greater than 10 acres	\$4,800
SWM Facility Annual Inspection:	
Inspection Fee	\$180
Re-inspection Fee	\$120
Water Tapping and Inspection	
Single Family (fire tap included)	\$305
4"-6"	\$605
8" or greater	\$1,210
Cost after 100 linear feet	\$2.50/linear foot
Sewer Tapping and Inspection	
4"-6"	\$605
8" or greater	\$1,210
Cost after 100 linear feet	\$2.50/linear foot

SANITARY TREATMENT PLANT (S.T.P.) FEES

Single Family Detached Dwellings	\$1,000
Townhouses	\$833.33
Apartments and Mfg. Housing	\$666.67
Offices and Commercial	\$0.24/square foot

MISCELLANEOUS FEES

Fire Hydrant Flow Test	\$365
Water Bacteria Test:	
Normal Test	\$120 plus cost
Rush Test	\$250 plus cost
Sewer Deduct Meter (annual Fee): 5/8"-6"	\$60
Water Meter	current meter cost
Transmitter	current transmitter cost
(PWWR) Site Plan Recordation Fee [determined by New Castle County Recorder of Deeds]	County Fee + 10% admin fee
Stormwater management facility maintenance fee for city-maintained facilities:	
Per household for dry retention basin	\$660
Per household for infiltration/underground retention facility	\$1,100
Per household for wet detention basin	\$1,320
Construction Water Fee as per building value on building permit (paid with building permit)	\$15 / \$25,000 of building value